If you have successfully transitioned out of your leadership role, please forward this email to your newly elected leaders.

We are looking forward to welcoming more of our students back next week to campus after being away for so long.

We will be using a phased approach to support student-led in person gatherings and in person engagement as groups, if you choose to gather in person. Our phased approach will prioritize safety, while also helping facilitate in person social interaction.

We appreciate your flexibility and graciousness with this re-entry process. As we learn of updated public guidance, we may need to adapt to be more restrictive or lenient, to prioritize the safety of our community. We ask for your patience as we do our best to answer your questions with the information we currently have available.

Renew your organization by following this link to CardinalEngage Onboarding! In addition, please review the dormant and inactive status, if your organization decides to pause engagement.

Student organizations must be registered in order to participate in our Student Engagement Fair happening September 28, 29, and 30.

Once your organization is renewed, go to this link to register for a table at the fair. Your organization will not be listed until you complete student organization registration.

We are planning to offer an in-person fair to showcase student organizations to students looking for opportunities for involvement, and a sense of belonging.
The fair will be three days from Tuesday, September 28 to Thursday, September 30 from 4:00 PM to 7:00 PM in White Plaza. The deadline to sign up is Monday, September 13.

The fair will also be hosted virtually in CardinalEngage. We highly encourage you to participate in both to maximize engagement and outreach.

The fairs have been downsized to be mindful of COVID-19 health and safety guidelines and to make the experience less overwhelming. As you develop your recruitment strategy for our incoming students, please be mindful of keeping our values of well-being, and equity & access in mind.

At this time we ask that no more than 2 organization members staff the table, and no additional space for support items and props will be accommodated for this year.

Check below for your group’s category assigned date for the in-person fair. You will be able to participate in the virtual fair all three days on the CardinalEngage platform.

- **Tuesday, September 28**: Pre-professional and Academic Student Organizations
- **Wednesday, September 29**: Athletic, Recreational, Ethnic, Cultural, International, Identity, and Religious Student Organizations and Fraternities and Sororities
- **Thursday, September 30**: Health and Wellness, Community Service, Social Awareness, Political and Arts and Media Student Organizations

To activate your digital fair booth in CardinalEngage, please watch the following video for steps and tips. Presidents (Co-Presidents), Vice Presidents, and Financial officers have access to their organization’s booth settings. Visit our website and check out these best practices for helpful advice and tips on how to staff a booth.

**Travel**

At this time, organizations are not permitted to reserve any travel including flight, lodging, auto/bus rentals, on behalf of your student organization. Domestic travel restrictions continue to evolve and international travel is suspended for student organizations.

We have a new registration and reimbursement process that will approve all student group travel for up to a 150 mile radius from campus. That process will be released after October 1.

**Gatherings**

Guidance will continue to evolve for in-person gatherings. Consult the gatherings website for the most up to date information, including new guidance for how to approach Autumn Quarter.
Key Takeaways:

- Follow all public health guidelines, including Health Alerts requirements for gatherings and meetings.
- Follow all current face covering policies.
- Keep a list of attendees present, in the event we need to do contact tracing.
- Uphold Quiet Hours
  - Inside: After 10 p.m. Sunday-Thursday, After 1 a.m. Friday/Saturday
  - Outside: After 10 p.m. for amplified sound, 7 days a week per the Santa Clara County Noise Ordinance.
- Registered in-person gatherings and parties hosted by undergraduate VSOs, FSL, and residential groups in undergraduate dorms and all Row houses will be permitted outdoors beginning Friday, October 1 and permitted indoors beginning Friday, October 8 (may extend beyond Friday, October 8 depending on prevalence of COVID-19 in the community). No registered parties or gatherings are permitted before Friday, October 1.
- Registered in-person gatherings and parties hosted by graduate/professional school VSO’s are currently permitted outdoors and will be permitted indoors beginning Friday, October 8 (may extend beyond Friday, October 8 depending on prevalence of COVID in the community). Individual departments/schools may set more restrictive policies.
- For VSO/FSL/Residences in-person gatherings/parties during Autumn Quarter must be:
  - registered in CardinalEngage 7-21 business days in advance (see timelines)
  - limited to Stanford affiliates except for vendors, artists, and guest speakers.
  - open to vaccinated and unvaccinated individuals alike.
  - within a 150-mile radius from campus.
  - in compliance with university party planning guidelines and policies set by building managers/departments.
  - More information on food and drinks guidance can be found here.
  - We will be opening registrations for gatherings in CardinalEngage soon.
  - Once open, we will send a communication.

I know that you likely have many questions as you transition back to campus. My team and I remain committed to working to support your organizations to flourish during this time. Please email studentengagement@stanford.edu, and we will do our best to answer all of your questions. In addition we will be hosting forums as we get closer to October 1.

Best wishes to your transition back to campus.

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