



**If you have successfully transitioned out of your leadership role, please *forward this email* to your newly elected leaders. More information is below about our annual registration process in CardinalEngage.**

April 30, 2021

**Student Organization Implementation Teams  
CardinalEngage Rollout  
[Gatherings](#)**

Dear Student Organization Leaders,

As we continue to address the global pandemic, whether they be in places like Michigan or in India, our hearts continue to go out to those directly effected by this virus and the frontline workers who are tirelessly helping and supporting all those impacted.

As student organizations begin to transition leadership, we write to bring your attention to a few important items as we head toward the end of the academic year.

**Student Organization Implementation Teams: Categories & Advising Model, and Funding**

As we continue to implement the recommendations from the [Working Group on Voluntary Student Organizations](#), and the ongoing challenges brought about by the COVID-19 pandemic, our team is working in partnership with the ASSU and other stakeholders, including students, to review the categories and advising model for student organizations, as well as the finances.

The driving force behind this effort is a desire to design policies and practices to better serve student organizations and their leaders. We will focus on co-curricular learning, community building, and moving towards equity in our policies and practices.

If you would like to learn more about the two implementation teams working on this review, you can read their charges and see their membership below.

We are eager to involve students in the design of our new policies and processes. We will provide updates, however if you would like to be more involved [please fill out this form](#).

- **Charges and Membership**
  - [Classification \(Categories & Advising Model\) of Student Organizations](#)
    - Co-Chairs: Snehal Naik, Senior Director of Student Engagement and Elvira Prieto '96, Director of El Centro Chicano y Latino

- [Finances & Funding for Student Organizations](#)
  - Co-Chairs: Amanda Rodriguez, Director of Fraternity & Sorority Life and Kevin Martinez '17, ASSU Financial Manager & CEO of SSE

## CardinalEngage Rollout

We are excited to launch [CardinalEngage](#) - your one stop shop for organization management and events! This system is **replacing** our CardinalSync platform. Many of you have been on the new platform already engaging during the virtual Activities Fairs we have hosted over this past year.

Several staff and student organization advisors have now been trained on key features and are eager to assist you in showing you the tools to support your student organization.

These introductory trainings will cover the basics of CardinalEngage - learn how to complete our annual registration process, how to submit event requests, and to navigate the platform as a student leader. Please send at least one officer from your group. Stay tuned for more in-depth training sessions planned for Fall quarter. Save the date for the following trainings:

[Tuesday, May 4, 4 - 5 p.m. PDT](#) (VSO Training)

[Wednesday, May 5, 1 - 2 p.m. PDT](#) (FSL Training)

[Wednesday May 12, 12 - 1 p.m. PDT](#) (VSO Training)

If you would like to get ahead of your transition and begin your training, feel free to check out our [one-page resource sheet](#) to get started! We **strongly encourage** you to set up your group in [CardinalEngage](#) as soon as possible, so when we are ready to open registration for student organization gatherings you are ready to go!

## [Gatherings](#)

Registered student organizations are currently not be permitted to **plan or pay for in-person gatherings until Santa Clara County reaches the yellow tier**. Currently, for those students living on-campus, only in-person, outdoor, private gatherings among up to 3 [student households](#) and department sponsored gatherings are allowed. We continue to monitor and assess the situation.

Sincerely,

Snehal & the OSE Team

Snehal Naik